Below is all the information you need for submitting a sport clubs’ grant application. Please ensure you read through all the information and criteria before you get started. You may also wish to read the Example Grant Application to help with your application. More information about finances is also available on the AUSA skills hub.

**Important information:**

* Application deadline is **9am Monday 30th January 2023**.
* A completed application does not guarantee funding. Funds are limited and will be allocated where the panel deems appropriate.
* Applications are to be completed and submitted here: [Sports Grant 22-23 Submission (second semester).](https://forms.gle/7GcagfvWkoke7MSv6) All applications should be submitted via the form, please do not submit applications via email.
* All allocated money must be spent by the 30th April 2023 unless the club’s core activities take place in the summer months. If this is the case, this should be stated under ‘Description of what the funds will be used for’.
* All applications are dealt with on a case-by-case basis and the decision of the panel is final.
* A full 2022-23 budget and development plan should be submitted with your application. **The budget should be up to date including any funds granted to the club from the previous round of grants**.
* Duplicate applications from the previous round will not be considered.
* Any grant submitted by a Sports Club that has not completed the reaffiliation documents and does not meet the requirements to remain a club, will not be considered.
* In order to be considered for the grant, you must have a risk assessment approved in the appropriate category. For example, if you are applying to cover costs of a competition trip, you should have a risk assessment approved for Category C, and so on. Any clubs without a risk assessment for Category A cannot be considered.

**Guidance on completing your application**

Applications are judged on the following criteria:

* The overall application must be completed correctly and only applications that qualify under the criteria will be considered.
* The application should detail the importance of the grant in supporting the club in maintaining its core activities, improving performance or other development
* A clear link between application, budget and development of the club.

The committee will consider applications for the following:

* A Sports Club’s core activities as outlined in your club’s constitution and development plan
* Funds to support development as outlined in your development plan
* Entry Fees/Competition Fees
* Reasonable travel costs including minibus bookings, coach bookings and fuel.
* Reasonable essential equipment and first aid supplies
* Hiring professional coaches
* Development of coaching/coaches within the club
* Strength and conditioning training or qualifications
* Other initiatives to improve performance results or support development of the club

The committee will not consider applications for the following:

* Activities outside of your club’s objectives as outlined in your club’s constitution and development plan
* Team clothing for personal use (ie. hoodies/named t-shirts or committee kit)
* Food or drink
* Damage to vehicles or any legal fines
* Hire of external venues for an event/training that could be held in university/ASV facilities (please contact fixtures@abdn.ac.uk to try and arrange venues first)
* Cost of or tickets for balls or other socials

**Please complete the sections below:**

**Club:**

**Name of President:**

**Name of Treasurer:**

**Contact email:**

Category of application, click all that apply and specify if other:

|  |  |
| --- | --- |
| **Competition fees** |  |
| **Equipment** |  |
| **Travel, Accommodation and transport** |  |
| **External coaching fees** |  |
| **Coaching course or other qualification** |  |
| **Facility hire** |  |
| **Other** |  |

Brief description of what the funds are for.

|  |
| --- |
|  |

**Itemised list of costs**:

|  |  |
| --- | --- |
| Item(s) | Cost |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Total cost of items |  |
| Total amount being requested |  |

What would be the impact of this grant on the club? Some examples of things you might wish to include are:

* Why is this essential to your sports club?
* How will it help with development/engagement?
* How would the grant positively affect your club’s performance on a competitive level?
* How many students could be positively impacted with this funding?
* How is it linked to development of the club
* How does your application relate to your budget?

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If your club does not receive the funding from this grant, or you are awarded partial funding, how will your club obtain the remaining funds? Will the project still go ahead?

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|  |

Submit your application here: [Sports Grant Application Submission](https://forms.gle/uAYQAxsbW2ngHgFh6) 2022-23 (second semester)